

Dear students of Grade Level 3 & 4, Dear parents,

Beginning Monday, 25.5.2020, our Grade 3 & 4 classes will also be returning to school.

Each class will come to school on **1 weekday**.

3a, 3b, 3c	Monday
4a, 4b, 4c, 4d	Friday

Because of the required hygiene measures, all classes will be divided into 2 groups by the class teams and will be taught in different classrooms. Class teachers will inform the students which group they are in.

The schedule has been significantly reduced, with the emphasis on the three main subjects: German, Mathematics and English. The other subjects, such as Environmental Science and all other complementary subjects, will continue to be taught online in consultation with the subject teachers and the class team.

Because of the use of all available teachers in classroom instruction, *online-teaching* can no longer be provided to the same extent as before. We ask for your understanding.

The teachers of each group will pick up the students at the time indicated at the meeting points mentioned below, where the students will wait separately and then go at intervals to wash their hands.

Klasse Class	Treffpunkt Meeting Point	Zeit Time	Lehrer*innen Teachers	Händewaschen vor Unterrichtsbeginn Handwashing before lessons
3a	Schulhof School yard	9:00	Wei/Stev	Jungentoilette Altbau 4. Stock Boys' Toilet Old Building 4th Floor
3b	Foyer	9:10	Nott/Zlo	Mädchentoilette Altbau 4. Stock Girls' Toilet Old Building 4th Floor
3c	Chillhof	9:00	Zic/Sad	Jungentoilette Altbau 3. Stock Boys' Toilet Old Building 3rd Floor

Klasse Class	Treffpunkt Meeting Point	Zeit Time	Lehrer*innen Teachers	Händewaschen vor Unterrichtsbeginn Handwashing before lessons
4a	Chillhof	7:40	Hyl/Hob	Toilette Neubau 2. Stock Toilet New Building 2nd Floor
4b	Vor dem Schulgebäude In front of the school	7:50	Kwai/Nott	Toilette Neubau 4. Stock Toilet New Building 4th Floor
4c	Schulhof School yard	7:40	Gan/Web	Mädchentoilette Altbau 4. Stock Girls' Toilet Old Building 4th Floor
4d	Foyer	7:50	Gri/Sad	Toilette Neubau 3. Stock Toilet New Building 3rd floor

At the end of lessons at 12:40 p.m., the students can have a hot lunch in the Mensa. They will be accompanied by their class teachers.

Alternatively, your children can go home at 12:40.

At the end of the school day, the children will depart in stages according to the groups to which they have been assigned. They will again be accompanied by their class teachers. You can then pick up your children in front of the school. Please understand that because of all the hygiene requirements we cannot allow parents to enter the school building to collect their children.

We want to make sure that the children and all colleagues are as well protected as possible, so we ask that your children to wear a protective mask when they arrive and while they are on their way to their classrooms.

We wish everyone a good re-entry and look forward to seeing the children.

We are counting on your support with hygiene measures and distance rules and hope that all students will behave carefully. If you have any questions or concerns, please do not hesitate to contact me.

With kind regards,

Ina Claussen

Primary School Principal