

GEV – Letter to parents/Elternbrief: Virtual Classroom at NMS

Dear Parents and Guardians,

Our school is closed but the learning process doesn't stop here! In order to give our children the opportunity to continue their education we have set up a system to communicate with their teachers and classmates in a virtual classroom.

Here's what you need to know about the virtual classroom:

The virtual classroom is especially suited for pedagogical guidance, sharing additional reading material and explanatory videos (for instance via Khan Academy, Sofatutor or a Berlin app like The Simple Club), as well as providing personal support and feedback by the teacher(s).

Data Protection and Privacy

You should have received instructions by your class teachers on how to join the virtual classroom(s). When you create an email account (instructions are attached to this email), please make sure the account name for your child is pseudonymised: the email address should not identify your child. For example, use a number, and only their first name and the initial of their last name, so that their teacher can recognize them in their Classroom. Do not use First and Last name. Also, the NMS IT team strongly urges to keep the student gmail accounts only for Suite's educational tools like Classroom, Meet and Drive.

Attendance

Students are requested to be online at regular intervals, at least once a day, but they are free to manage their attendance in terms of duration and frequency. Active attendance will count towards the **oral grade**. If you feel your child has too much work, please reach out to your home teacher or parent rep. The GEV chairs are also always available at nmsgsev@gmail.com

Accessibility

The virtual classroom is available through a browser or as an app. Printers may not be available to everyone, therefore the uploading of worksheets to be downloaded and printed will be limited to an absolute minimum.

Schedule

The teachers will be present at the virtual classroom at specific times and will inform the students about the schedule.

Grading

No classroom work will be marked, neither online nor on paper.

Start of the Virtual Classroom

We hope everyone is up and running this week. Should you need assistance in setting up the virtual classroom on your device, please emailVirtualClassroom@nmsparents.de

Technology

The learning platform we are using as of today is Google Classroom which offers a straightforward setup process and will be hosted in Europe.

Questions and feedback

In order to make the setup process as smooth as possible please direct all questions and feedback to virtualclassroom@nmsparents.de The attached powerpoint presentation will guide you through the setup process in simple steps. The letter is a sample of what you should have received from your home teachers. Let us know about the experience, we're in this together,

Best regards,

NMS IT Team, Management, and GEV